RÉSUMÉ

EMMANUEL MORENO PAYUMO

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Personal Circumstances Date of Birth : January 1, 1957

 Civil Status : Married

 Spouse’s Name : Sylvia Villareal Payumo

 Height : 5’9”

 Weight : 185 lbs.

Objective To hold a position that will fit my qualifications and work experience and positively

 contribute to the growth of the organization using the management skills and knowledge I

 acquired in the 35 years of professional work.

**Work Experience** 2004 – 2015 ***Psylemm Waterworks Services, Sta. Rosa City, Laguna,***

 ***Philippines***

 **Chief Executive Officer**

* Equipped with his vast experience in the waterworks industry, he was tasked to overturn the floundering state of the waterworks system of a big real estate project in Sta. Rosa City, Laguna. In a period of only six (6) months was able to reverse the state of the water system from struggling to a profit-generating business through improved customer relations and efficient day to day operations.

1986 – 2004 ***Laguna Management & Services Corporation, San Pedro City,***

 ***Laguna, Philippines***

**Vice-President for Operations**

* Promoted to the position, oversaw the overall operations of the company including but not limited to attaining the fiscal objectives of the company but also targeted expansion areas for the operations by soliciting new clients for the company and creating harmonious relations with both national and local government agencies for the smooth and orderly conduct of our operations.

1981 – 1986 ***Laguna Management & Services Corporation, San Pedro City,***

 ***Laguna, Philippines***

**Operations Manager**

* Reporting directly to the Vice-President for Operations, supervised and managed the day to day waterworks operations of the company. Overseeing the activities of at least 40 personnel, made sure that the domestic water supply of the company’s 10,000 consumers are satisfied with our water supply

and the tariff collections of their monthly water consumption are kept at a high collection percentage.

1980 – 1981 ***Paperflow Incorporated, Quezon City, Philippines***

**Sales Manager**

* Reporting directly to the Sales Director, supervised the day to day activities of my sales team and guided them to attain the sales objectives set by the company.

1979 – 1980 ***Paperflow Incorporated, Quezon City, Philippines***

**Paperwork Analyst**

* Under the supervision of my Team Sales Manager, solicited sales from hotel, hospital, institutional retail outlets and institutional service providers and was a consistent top earner for the company.

Educational Attainment 1976 – 1979 *Adamson University, City of Manila, Philippines*

 BS Industrial Engineering Year

3rd to 5th Year College

1973 – 1976 *De La Salle University, City of Manila, Philippines*

 BS Industrial Management Engineering

1st to 3rd Year College

 1969 – 1973 *Don Bosco Technical Institute, Mandaluyong City, Philippines*

 Finished 1st to 4th Year High School

 1962 – 1969 *Don Bosco Technical Institute, Mandaluyong City, Philippines*

 Finished Pre-School to 6th Grade

**Other Skills & Talents** Computer Literate - knowledgeable in Microsoft Windows Applications

 Proficient in English and Filipino written and oral communications

 Analytical and system oriented worker

 Team player and good motivator

 Easily adapts to new work environment

Fast learner