 **Curriculum vitae**

 Email: - shovit\_shahi@yahoo.com, Mobile No. +9710553230867

 ***Objectives:***

 Seeking a suitable position that allows me to utilize my creativity and experience in your reputed organization with opportunities for growth and self-development is rewarded as challenging responsibilities.

***Personal skill:***

Comprehensive problem solving abilities, excellent verbal and written communication skill, ability to deal with people diplomatically.

 ***Highest Education qualification:***

* **Intermediate +2** board of Nepal in the year march – 2007 from SHREE BAL JAGRITI HIGHER SECONDARY SCHOOL mahendranagar kanchanpur f.w. Nepal.

***Personal details:***

* Full name : Shovit Barn Shahi
* Care of child : Mohan Shahi
* Date of birth : 21th Aug 1987
* Marital status : single
* Gender : male
* Nationality : Nepal
* Height : 168 cm
* Weight : 70 kg
* Contact no. : +971-0563913988*/0553230867*
* Email address : *shovit\_shahi@yahoo.com*,shovitshahi@gmail.com

***Passport details:***

* Passport no : 06799534
* Date of issue : 06th nov 2013
* Date of expiry : 05th nov 2023

***Basic Training***

* Basic computer course.
* Basic Food Hygienic.
* Bartender
* Cashiering (POS & ADIS)

 ***Languages known:***

 Speak Read Write

* English yes yes yes
* Hindi yes yes yes
* Nepali yes yes yes

***Work experience:***

**The Country Club Hotel, Bur** Dubai, UAE

**Senior Waiter** (In charge of coffee shop, room service & Outdoor Catering)

**(From 20 November** 2015 to currently working)

Responsibilities:

* Assisting F & B manager for outdoor catering of Hotel and following needs, requirements, team player to make a smooth operation.
* Managing stock and taking inventory for caterings.
* Highly energetic & good follower of hygiene standards, SOP of hotel.
* Warm welcome to the guest.
* Set - up tables according to the demand.
* Delivering foods ordered by the guest in the room.
* Well maintenance of guest room.
* Giving accurate bill to guests then taking payment from them in cash or from credit cards.
* Answer guest queries in a polite and helpful manner.
* Learning the names & building relationships with regular customers.
* Be fully aware of daily menus and specialties.
* Full knowledge of all menu items, hotel facilities and services.
* Flexible to help in different Food & Beverage outlets at all times.
* Maintain cleanliness and safety of work areas and good customer relationship at all time
* Preparing Coffee such as: Espresso, Coffee Latte, Cappuccino, American, Turkish coffee and tea etc.
* Maintain a clean and neat workspace at all times.
* Monitor and update inventory as needed to ensure full stock of required supplies.

**Reference: Available on request.**